



JOB VACANCY

Political- and public diplomacy officer

Sweden and the ROK share a long and proud history. The medical support provided by Sweden during the Korean War remains one of the largest humanitarian undertakings that Sweden has ever embarked on. Through the Neutral Nations Supervisory Commission, Swedish officers have contributed to peace and stability in Panmunjom and the Korean Peninsula – every day, every year, since 1953. And from the vantage point of today, as two of the most innovative and prosperous countries in the world, we can look back at a long and broad history of partnership spanning more than 65 years.

The Embassy of Sweden in the Republic of Korea strives to broaden and deepen the excellent bilateral relations between the ROK and Sweden in a wide range of areas.

One of the most important tasks at the Embassy is to follow political developments in the Republic of Korea, through analysis and the maintenance of a wide network counterparts.

We are now seeking an active and competent colleague for a temporary position as Political- and Public Diplomacy officer.

The Political- and Public Diplomacy Officer reports to the Head of the Political Section, but is also an integral part of the Promotion Team and the Embassy's other sections.

The position is temporary, to cover the absence of a colleague on parental leave, starting from March 1st 2025 and finishing February 27th 2026. Job offers will be made with a 6-month probation.

Tasks as Political- and Public diplomacy Officer:

- Monitor, analyze and provide information and local perspectives on political developments in Korean society;
- Produce briefs and reports to the Embassy and, occasionally, external counterparts;
- Actively develop partnerships with Korean partners and participate in relevant networks. Liaise and assist at meetings with official counterparts to maintain and develop relations and partnership;
- Participate in the planning and execution of relevant programmes for incoming and outgoing visits;
- Plan, operationalize and follow-up promotion and public diplomacy activities based on the Embassy's yearly promotion plan (promotion and political section) in close collaboration with other sections;
- Support for the duties of a task force member for the embassy's annual event, Sweden Day reception;
- Share responsibility for promotion materials including production, handling of couriers, inventory;
- Other tasks as assigned by the Head of Section or the Head of Mission.

A successful applicant is expected to have:

- A degree in Political Science, Economics, Law or another related field.
- Excellent communication skills and fluent written and spoken Korean and English.
- A proactive approach and excellent social- and networking skills.
- Experience of project work, such as preparing, implementing and following up events and different types.
- A forthcoming personality who sympathizes with values such as openness, honesty, loyalty, discretion, flexibility and good communication.
- Excellent time management, organizational and orientation skills and an ability to work calmly under pressure.

The Embassy of Sweden actively promotes diversity and has a non-hierarchical organization. We delegate responsibility and encourage own initiatives, creativity and prestige-free teamwork, but we expect good results.

The working hours are from 9:00 to 17:30 Monday through Friday, including a 45 minute lunch break. The Swedish Embassy offers a competitive package with individual salaries in relation to previous experience.

For more information regarding the position and conditions please contact Ms. Jisu Huh, Receptionist and Administrative Assistant (Jisu.huh@gov.se)

Please send your application including (i) CV, (ii) references and (iii) personal letter by e-mail to the Embassy not later than 10th of January to: ambassaden.seoul@gov.se.